

Preferred Parking Carpool Registration Form

RideGreen Marin Commute Alternatives Program



THANKS FOR YOUR INTEREST IN CARPOOLING!

The County champions your efforts to reduce congestion and greenhouse gas emissions resulting from driving single-occupant vehicles. Carpooling saves time and money, and helps reduce stress!

To register your carpool and obtain a carpool placard which grants you preferential carpool parking at the Civic Center and Wellness Center campuses, complete this form. Submit the form to **CDA-RideGreen Program**, 3501 Civic Center Drive, Room 308, San Rafael, CA 94903 or ridegreen@marincounty.org.

(Please print)

1. **What is the carpool origin?** _____
2. **What is the carpool destination?** _____
3. **What is the carpool one-way commute distance?** _____
4. **What days of the week will the carpool operate?** _____
5. **May we refer others to you for emergency carpooling?** _____
6. **May we refer others to you for ride-matching services?** _____

(Complete the following section for each member of your carpool.)

(Please print)

CARPOOL MEMBER 1 NAME: _____	
Home Address: _____	
Car 1) Make _____	2) Model _____ License Plate: _____
County Department/Rm#: _____	Work Hours: _____
Work Telephone: _____	E-mail: _____

(Please print)

CARPOOL MEMBER 2 NAME: _____	
Home Address: _____	
Car 1) Make _____	2) Model _____ License Plate: _____
County Department/Rm#: _____	Work Hours: _____
Work Telephone: _____	E-mail: _____

(CONTINUED ON PAGE 2)

(Please print)

CARPOOL MEMBER 3 NAME: _____

Home Address: _____

Car 1) Make _____ **2) Model** _____ **License Plate:** _____

County Department/Rm#: _____ **Work Hours:** _____

Work Telephone: _____ **E-mail:** _____

(Please print)

CARPOOL MEMBER 4 NAME: _____

Home Address: _____

Car 1) Make _____ **2) Model** _____ **License Plate:** _____

County Department/Rm#: _____ **Work Hours:** _____

Work Telephone: _____ **E-mail:** _____

(Please print)

CARPOOL MEMBER 5 NAME: _____

Home Address: _____

Car 1) Make _____ **2) Model** _____ **License Plate:** _____

County Department/Rm#: _____ **Work Hours:** _____

Work Telephone: _____ **E-mail:** _____

I M P O R T A N T !

In the event you/your carpool partners change vehicles, license plates, or carpool partners, please contact ridegreen@marincounty.org.

If you wish to cancel your carpool registration and participation, you will need to return all carpool placards assigned to you and your carpool partners. Please place placard(s) in an interoffice envelope and send to:

CDA - RideGreen Program

3501 Civic Center Drive, Room 308, San Rafael, CA 94903

Thank you!

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Preferred Parking Carpool Rules

RideGreen Marin Commute Alternatives Program

Carpoolers to the Civic Center and the Health and Wellness Campuses are eligible to register their carpool and receive a placard for preferred parking at these locations. Carpoolers requesting preferred parking do not need to be enrolled in the carpool reimbursement program.

Carpool Rules are as follows:

1. A carpool is defined as at least one benefits eligible County of Marin Employee plus another County of Marin employee or non-County of Marin employee traveling between one's home and place of work, and where the County of Marin employee's commute ends at a County office or facility (e.g., the Nicasio Corporation Yard, Sheriff Stations, Fire Stations, Libraries, etc.).
2. **All carpool members** must be registered. Each carpool is assigned one carpool placard number, and each member of the carpool will be given a placard upon availability.
3. Only **one vehicle** from a registered carpool may be parked in a reserved carpool zone at any one time. Two cars displaying placards with the same number parked in reserved carpool zones at the same time will be ticketed.
4. The placard must hang from your rearview mirror with the carpool number facing you. Vehicles parked in reserved spaces not displaying an assigned carpool placard will be ticketed.
5. Modified or reproduced placards will not be honored and vehicle owners using modified or reproduced placards will be subject to disciplinary actions.
6. If you do not carpool to work on a particular day, you cannot use the placard to park in a reserved carpool space that day, and may be ticketed for doing so.
7. **Guaranteed Ride Home Program.** The Program provides all participating carpoolers with a guaranteed ride home in the event of an emergency when carpooling is not available for the trip home (See complete details at www.marincounty.org/ridegreen). Employees may be authorized to either borrow a County-owned vehicle or be reimbursed for their emergency ride home from a local taxi service provider.
8. **Agreement.** Failure to adhere to the above preferred parking carpool rules may result in a vehicle citation, revocation of carpool placard, and loss of reserved, preferential parking and Guaranteed Ride Home privileges. **It is the responsibility of all County of Marin carpool members to report any changes of their registration information to the RideGreen Program.** If you stop carpooling, assigned carpool placards must be returned. Placards are not transferable.

Signature Date

Signature Date

Signature Date

Signature Date

*Signature and date of all County of Marin employees registered in a carpool required.
Signature constitutes agreement to abide by carpool rules.
The County of Marin Chief Administrative Officer may make modifications and exceptions
to any provision contained within these rules at any time.*

FOR OFFICIAL USE ONLY

CARPOOL REGISTRATION DATE: _____

CARPOOL PERMIT NUMBER: _____

CARPOOL CANCELTION DATE: _____

TOTAL PLACARDS ISSUED: _____