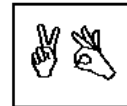


Marin Women's Commission — Business Meeting Minutes Draft

Tuesday, September 26, 2022 – 6:00pm to 8:00pm

3501 Civic Center Dr, Room 410B, San Rafael, CA 94903

- I. Call to Order/Establish Quorum 6:07 p.m.
- Present:** Leslie Belingheri (LB), Samantha Ramirez (SR), Susannah Mrazek (SM), Sally Stocks (SS), Katie Koyfman (KK), Ajouah Grass (AG); Erika Rosales-Shelfo (ER)
Absent: Aliyya Mattos (AM), Maureen Broderick (MB),
- II. Approval of Minutes for August 29, 2023 SM/KK/p
- III. Approval of Agenda for September 26, 2023 SM/AG/p
- IV. Open Time for Members of the Public to Speak on Items not on the Agenda
No members of the public present.
- V. Introduction of New Commissioner – Erika Rosales-Shelfo, D3 Representative
Commissioner Rosales-Shelfo is a lifelong Marin resident. She works in immigration consulting in Marin and Napa Counties.
- VI. Icebreaker - As a child, what did you want to be when you grew up? – SS
Commissioners shared what they wanted to be when they grew up.
- VII. Budget Review and Approval – 2022-23 actuals and 2023-24 proposed – SS
LB: MWC receives from BOS \$13,500 + an additional \$15,000 for MTGC. MWC has received a grant again this year (second year) from CCSWG for \$25,000. MWC has to keep an accounting of the grant funds because they are specifically for MTGC.
LB reviewed the budget with Commissioners. Commission will vote to approve in October.
SS: Provide more detail around how we spend money from the grant. Commission will find priorities for the budget at the October Retreat.
- VIII. Roles, Responsibilities and Committee Discussion
LB: Worked with Aliyya on a spreadsheet in preparation for the retreat. All should review and do brainstorming before the retreat including who is doing what on each committee. All commissioners will do work before, during and after the MTGC.
SM: We can do tier 1: what we can accomplish; tier 2: what we hope to do; and tier 3: future goals.
LB: AM put together a template for charter.
We have to turn in a budget accounting to CCSWG regularly.
KK will be reviewing applications for the Hall of Fame. YWCA has offered to help MWC celebrate the 50th anniversary.
MB will review Emergency Cards with resources for women.



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Commission should start thinking in a 24 month cycle with goals going beyond 10 – 12 months.

Suggests SART Liaison.

We need a policy committee. Suggests one policy per quarter.

Suggests Strategic Planning Committee in Spring.

We need more communication so that we are not playing catch up.

SM: Will be contacting the website developer this week. Discusses comparing Constant Contact and Nation Builder.

IX. Pre-Retreat Discussion: Goals for Retreat and 2024

LB: Met with AM and Dana Pepp this week to prepare for the retreat. We need to be prepared and have goals for the retreat.

Discussed team building and that the commission advises the BOS on the status of women and girls in Marin. How to contact the women of Marin to get input? There are many different audiences of women living in Marin. The commission needs to come out of the retreat with a doable plan to contact women in Marin.

How do we want to celebrate the MWC 50th Anniversary?

Think of ways that we can do this together such as a banner, announcement.

SM: A big announcement is that we got out from under the Consent Decree. This is how we started, this is what we've accomplished, and this is where we're going.

LB: We need to come away from the retreat with a plan.

We will have lunch and then break into committees – MTGC, Legislative, Communications. Work out details in your charters.

X. MTGC Update – SR

SR: We held two Focus Groups of teen girls in San Rafael and Novato and reviewed mood boards. We will send results to Shelley who is helping us.

Of the 17 Novato High girls, 13 were interested in becoming ambassadors. All 7 San Rafael High girls were interested. SR is working on the ambassador application and reach out to girls. MWC needs a treasurer for MTGC and someone to do registration.

XI. Communications Update – SM

SM: Will be meeting with the website person to get a rundown of everything he provides and all costs.

Asks Commissioners to suggest whom to follow on LinkedIn. Building a calendar of days to pay attention to such as National Daughter's Day.

XII. YWCA Collaboration – 50th Anniversary – Leslie

KK: Had a call with Andrew, development person at YWCA. There are 43 nominations for the Hall of Fame.

XIII. CCSWG Grant Committee – LB

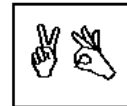
LB: Submitted first report for 23 – 24 grant.

XIV. Open time for Commissioners + Q & A

LB: AM made a charter template for all committees to use for goals.

SM: Suggests fun stickers for MWC. We are doing a MWC Instagram page.

SR: For the MWC 50th Anniversary, suggested an article in the Marin IJ and asking the BOS for



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a resolution recognizing the 50th Anniversary. Commission should think about what we are celebrating. What is the budget?

LB: Asks that Commissioners brainstorm before the retreat. What is doable, practical and timely in terms of policy?

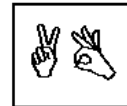
Should the commission spearhead an initiative?

SR: Suggests broadening meetings. Commissioners should bring friends or other people to meetings. Get more people involved. Have different types of meetings that are either business oriented or community oriented.

XV. Adjournment

KK/SM/p

7:24 pm



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