

Marin Women's Commission — Business Meeting Minutes Draft

Tuesday, December 19, 2023 – 5:30pm to 7:30pm

3501 Civic Center Dr, Room 410B, San Rafael, CA 94903

- I. Call to Order/Establish Quorum 6:02 p.m.
Present: Leslie Belingheri (LB), Samantha Ramirez (SR), Susannah Mrazek (SM), Katie Koyfman (KK), Ajouah Grass (AG); Erika Rosales-Shelfo (ER) Elizabeth Max (EM), Maureen Broderick (MB), Valeria Sasser (VS) **Absent:** Aliyya Mattos (AM), Sally Stocks (SS)

- II. Approval of Minutes for October 14, 2023 SM/KK/p

- III. Approval of Agenda for November 28, 2023 SM/AG/p

- IV. Open Time for Members of the Public to Speak on Items not on the Agenda
No members of the public present.

- V. Introduction of New Commissioner –Valeria Sasser, D4 Representative
Valeria Sasser is originally from Brazil and now lives in Corte Madera. She is a graduate of Dominican University.

- VI. Icebreaker (LB) Commissioners share their holiday traditions.

- VII. Intake Form and Process for Reporting on Community Outreach - Leslie
Discussion – What questions should be asked and answered? How do we collect the data?

LB: We are working on a draft of the intake form for reporting our community outreach. Commissioners should go to events in your district. Talk to your partner about which events you will attend. Collect the data from the event to help with the Strategic Plan for 2024. Take notes so that we can update the BOS on the status of women and girls in Marin County.

SM: Please let us know if you hear about any events in District 1.

- VIII. MGTC Update – Sam

SR: All commissioners should be helping. SR met with the ambassadors on Sunday. The girls are working hard so that they will feel like experts. They have come up with a theme and decoration ideas. We will also need shirts.

SM: Asked SR for a list of what is needed so that everything gets done.

LB: A spreadsheet of expenses is needed to ask the BOS for more money.

SR: Help is needed making programs with bio's

People are not replying to requests for workshops. We are looking for engaging people.

SM: There should be regularly scheduled meetings each week with a representative from each district.

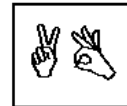
AG: Asks if there any workshops that can be tapped from previous years.

LB: Asks if a working weekend will be helpful.

SR: This year there will be yard signs because it is less expensive.

SM: This year there is no time or budget for banners.

- IX. MTGC Sponsorship and Marin Link Update – MB



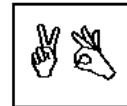
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MB: Marin Link will not be charging for in-kind donations. Maureen is currently building the donor list and will actively reach out in February 2024.

- X. Communications Update + Discussion and Approval – Susannah, Katie, Ajouah
Discussion/Vote regarding MTGC paid promotions.
SM: Marin IJ is \$1500 for 50k impressions.; \$500 for social media boosting and flyers; \$500 Marin Magazine and extra Marin IJ advertising.

Motion to allocate \$2500 from Marin Teen Girl Conference for advertising. SM/KK/p
- XI. Marin Rising Vanguard Award/MWHF Updates – KK
KK: Katie attended the event at Bloom where the new inductees were introduced. KK connected with the Marin Community Foundation.
Marin Women’s Hall of Fame will be held on February 8, 2024
- XII. CCSWG Grant Project Report and Next Steps - Discussion – LB

LB: Leslie will be sending a copy of the recent grant report to Supervisor Lucan to give him an update. LB will send a copy of the letter and report to commissioners so that they can update their supervisors.
- XIII. Nominating Committee discussion – Leslie
LB: In the coming year, the commission will be nominating for chair, vice-chair and secretary/treasurer. A nominating committee will be needed. Leslie is willing to serve as chair again next year.
- XIV. Budget Review and Approvals –LB
Tabled.
- XV. Open time for Commissioners + Q & A
LB: We will need to have a Spring Retreat to discuss the strategic plan and MTGC. April 27, 2024 is the potential date. Dana Pepp is available that day.
Next meeting will be a Special Meeting on January 30, 2024. It is the 5th Tuesday of the month.
- XVI. Adjournment 7:11 pm



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