**Marin Human Rights Commission ––Meeting Minutes Draft**

**Marin County Civic Center, 3501 Civic Center Drive, Room 410B, San Rafael, CA 94903**

 **Tuesday, July 12, 2016 –– 7:00 p.m. – 9:00 p.m.**

**Call to Order: 7pm CM**

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| Commissioner | Present |
| Christina Leimer (At large) | X |
| Kristin Nash (District 2) | X |
| Gina Fromer (District 1) | Excused absence |
| Nancy Johnson (District 3) | Excused absence |
| Ken Casey (District 5) | X |
| Christian Martinez (District 4) | X |
| Kathy Williams (At large) | X |

**Approval of Agenda and Minutes**

1. Adoption of the Agenda KW/CL m/s/p
2. Adoption of June 14th drafted minutes with edits made to the call to order time to 6:10pm, and Fred Persily’s name is corrected. KN/KW m/s/p

**Public Comment On Items Not On The Agenda**

Alan Barnett suggested that perhaps Adult Justice should take the place of the Commission’s focus on “Juvenile Justice” and suggested that the Commission ask for the daily average daily figures of the prison population from the Sheriff’s office.

 Ora Hathaway read a letter that she revised specifically for the Commission that was originally presented to Supervisor Kinsey. The letter was a proposal for a tenants commission and an advisory committee to study the viability of a community land trust. Copy of the letter attached and sent to all the Commissioners.

 Bill Hale made a complaint on staff’s drafted minutes were not available in a timely manner to the public back in May and also the lack of audio recording of the meetings.

**Regular Business**

1. **Guest Speaker**: Fred Persily, former Executive Director, California Association of Human Relations Organizations. He has worked with Human Relations Commissions for over 40 years and is willing to offer his expertise to the Marin Human Rights Commission for no money. He can assist in many ways; a sample of his suggested assistance is: offering orientation for new commissioners, be a resource on the laws that the Commissioners should know, suggest how to build a constituency, a work plan and identify resources in the community.

He has experience in mediation, conflict resolution and has worked in Fair Housing as well as in Criminal Justice.

Discussion by the Commissioners and Mr. Persily around suggested ways the HRC could utilize his expertise, in small and large groups, his availability and range of his involvement.

Public Comment: Hoping that the public has a place to be involved in the Commission’s work.

1. Follow up on the Issues brought up at the Albert J. Boro Community Center Meeting and the next steps regarding the Community Listening Tour:

Commissioner Leimer spoke about how the meeting at the Albert J. Boro Community Center spurred the formation of an “Issues” committee. This committee would do fact finding on particular issues that came out of the Commission meetings, if requested, and report back to the full commission and make recommendations. Please refer to the attached PowerPoint presentation. Fact finding would include just enough research to be able to report back to the commission who would then decide whether to proceed. For its followup to the Canal meeting, they reviewed research reports, did a walkabout in the community with Alex Danino, spoke with the Marin Community Foundation and developed a set of contacts for further community outreach and networking with Canal community leaders. This committee includes Kristin Nash, Christian Martinez and Christina Leimer (Chair). Schedule for the Community meetings is as follows:

West Marin – August Civic Center – September Marin City – October

Civic Center – November Novato – December

Discussion regarding approaching the San Rafael Code Enforcement Department included suggestions to go to the Mayor and City Manager first. Commissioners divided up contacts and jobs to prepare for the next meeting in the Community.

Public Comment: Suggestion made for recordings of the meetings held off campus. Suggestion made that the Commission ask each Community what they expect of the HRC.

Motion made to confirm the approval of the Issues Committee. KW KC m/s/p

1. Marin Human Rights Commission By-Laws Update and Election of Officers Timeline Discussion

Motion made to change the by-laws to elect officers in October instead of June with terms starting in November. CL KN m/s/p

1. Update on the Homelessness Committee: Homelessness vs. Tenants’ Rights

Commissioner Casey found that the Marin Community is well versed and focused on the Homelessness issue. Commissioner Casey suggested that the Committee now focus on Tenant’s rights. Commissioner Casey volunteered to continue to take the lead with the action of setting up meetings with the San Rafael Code Enforcement Dept and the Mayor and City Manager. Commissioner Leimer would like to join the committee if there is room. Discussion on the need for the revision of the committee’s goals was had.

1. Marin County Human Rights Commission’s Budget Proposal to the CAO

Commissioner Williams announced that the Budget Proposal was distributed prior to the meeting and no feedback or response has currently been received. An allotment of $13,500 was assigned to the Commission, with the additional option to apply for a separate event allotment was shared by County of Marin staff. Discussion that more funds were needed to make an impact. Commissioners want to propose a realistic budget to clearly see what would be needed to accomplish their goals. Suggestion made to package the budget with a work plan, structure/function document, vision and other materials prior to sending it to the CAO’s office. Chris to add the Budget topic to the next meeting’s agenda.

1. Humanitarian Awards and Event Planning : Discussion on the future of the Humanitarian Awards and Event included the creation of an ad-hoc committee. The ad-hoc committee would make a recommendation and bring it back to the Commission. Committee members are Commissioner Williams (Chair), Commissioner Fromer and Commissioner Johnson. Motion made to have an ad-hoc committee for the Humanitarian Awards and Event. KW CL m/s/p.
2. Skills Assessment Inventory: Commissioners please complete the skills assessment inventory to better help the full commission know one another’s expertise. Send the completed form to Chris and Chris will compile and send out. If a commissioner has particular expertise that would be useful to the committee that is not listed, please add to the list.
3. Commissioners Open Time: Structure and Function Committee would like to propose additional guidelines, please add to the next agenda.
4. Adjournment 9:03pm